

EMPLOYEE SUCCESS PLAN

The Employee Success Plan (ESP) provides leaders with a tool to have a meaningful discussion with employees about their goals, accomplishments, strengths, career aspirations and areas where additional skills or development could improve their performance.

Employee Success Plan

PHOTO

Basic Info

Name		Date:
Current Position		
Work Location		

Brief Job History	<ul style="list-style-type: none"> • • • •
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Current Job Responsibilities and Goals:	Responsibilities: Goal:
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Education	<ul style="list-style-type: none"> • • •
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Strengths & Accomplishments

Strengths	<ul style="list-style-type: none"> • • • •
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Notable Successes/ Accomplishments	<ul style="list-style-type: none"> • • • •
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Career Goals

Personal Career Goals	<ul style="list-style-type: none"> • •
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Top 2-3 skill/personal growth areas to achieve goals	<ul style="list-style-type: none"> • • •
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Development Plan

Development Plan

Develop Skills in Current Position	
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Develop Skills for Career Goals	
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Personal Growth Activity	
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